

CONCORDIA UNIVERSITY

Council of the Faculty of Engineering and Computer Science

Minutes of Meeting 2004-04

held

Friday, April 23, 2004, 2:00 p.m., H-769

Present:

T. Fancott(Acting Chair)	N. Howe	O.A. Pekau
M.O. Ahmad	R. Jaradeh	M.D. Pugh
K. Demirli	F. Khendek	H.B. Poorooshasb
M. Di Pietrantonio (Sec.)	C. Lam	L. Quesnel
R. Dssouli	H.F. Li	Y.R. Shayan
A.M. Hanna	W.E. Lynch	N. Shiri-Varnaamkhaasti
L. Harris	M.K. Mehmet Ali	C.Y. Su
I. Hassan	O. Moselhi	G.H. Vatistas
S.V. Hoa	C. Paradisis	R.G. Zmeureanu

Observers: R. Melkonian L. Zack

Regrets:

N. Esmail (Chair)	R. Mizouni	T. Radhakrishnan
D. Chen	T. Nalbandian	M. Ren
J. Daigle	J. Opatrny	S.A. Shimmy
S. Ghaderpanah	G. Papadakis	C.W. Trueman
B. Mackenzie		

1. Adoption of Agenda

Motion *That the Agenda be adopted, as submitted (W.E. Lynch, S.V. Hoa)*
2004-04-01
Vote: Carried unanimously

2. Adoption of the Minutes of Meeting 2004-03

Motion *That the Minutes of Meeting 2004-03 (March 19, 2004) be adopted,*
2004-04-02 *as submitted (R. Dssouli, G.H. Vatistas)*
Vote: Carried unanimously

3. **Chair's Remarks**

In Dean Esmail's absence, Dr. Fancott was the Acting Chair.

Winter 2004 Grades: The Acting Chair stressed the importance for the timely submission of marks this year. He reminded Council members that the next Council meeting will be held on Friday, May 14, 2004 – one week earlier than customary. This leaves relatively little time for the marks to be submitted, processed by the Registrar's Office, sent to the departments, and for the departments to consider the ENCS medals/prizes to be awarded to qualifying students. In this regard, the Acting Chair stated that it is absolutely essential for marks to be submitted in a timely fashion. On behalf of the Chair, he announced that Dean Esmail has set up a committee to remind and encourage faculty members to submit their marks on time.

4. **Confirmation of Originality Form (ECFC Doc. 2004-01-01)**

Dr. Lynch presented the above-mentioned document tabled by Faculty Council on January 23, 2004. Subsequent to discussing some issues raised by Council members regarding the revised version of the form, Dr. Lynch agreed to move the approval of this document with the following amendment to item 2 of the **SOFTWARE** section:

SOFTWARE must also meet the following requirements:

2. *No other past or present student work (in this course or any other course) has been used in writing this software, except as explicitly documented.*

Motion *That the Confirmation of Originality Form set out in Document ECFC*
2004-04-03 *2004-01-01 be adopted by Council, as amended (W.E. Lynch, H.B. Poorooshasb)*

Vote: Carried unanimously

5. **Undergraduate Curriculum Changes (ECFC Doc. 2004-03-01 and ECFC Doc. 2004-04-01)**

Dr. Lynch presented Document ECFC 2004-03-01 tabled by Faculty Council on March 19, 2004, which was revised to include two substantial changes, as follows:

- I. The MIE Dept. has amended their original proposal and will continue using ELEC 275 with the understanding that this course will be taught containing at least 6 weeks of power and electro-mechanics; the rest of the course is to contain the basic circuit theory necessary to support the above topics. As a result, **no** MECH 275 course will be created.

- II. At the request of the MIE Dept. and as approved by Dr. G. Kanaan, Associate Dean, Academic and Student Affairs at JMSB, the effective date of change for adding COMM 301, DSEC 3875 and DESC 387 to the elective list of Industrial Engineering was amended from September 2005 to September 2004.

Motion *That the undergraduate curriculum changes set out in Document*
2004-04-04 *ECFC 2004-03-01 be approved by Council, as revised (W.E. Lynch, S.V. Hoa)*

Vote: Carried unanimously

Dr. Lynch introduced **Document ECFC 2004-04-01** including undergraduate curriculum changes in the Building and Civil Engineering programmes and the program change for the Engineering Core Section 71.20.5.

Motion *That the undergraduate curriculum and program changes set out in*
2004-04-05 *Document ECFC 2004-04-01 be approved by Council (W.E. Lynch, M.D. Pugh)*

Vote: Carried unanimously

6. **Graduate Curriculum Changes** (ECFC Doc. 2004-04-02A and ECFC Doc. 2004-04-02B)

Dr. Vatistas presented **Document ECFC 2004-04-02A** pertaining to graduate curriculum proposals submitted by the Department of MIE and from the CIISE for approval of their implementation in the 2004-2005 and 2005-2006 academic years, and for their entry in the 2005-2006 Graduate Calendar.

Dr. Moselhi requested that Council move to approve new course **INSE 6311: Sustainable Infrastructure Planning and Management Systems**, with minor editorial changes to the proposed text, as follows:

This multi-disciplinary course will provide the basic knowledge for developing advanced information systems that can be used to systematically plan and manage infrastructure (e.g. roads and bridges) throughout its lifecycle, including environmental impact assessment. The Course will cover the following topics: Definition and History of Infrastructure...Projects.

Motion *That the graduate curriculum changes set out in Document ECFC 2004-04-2A*
2004-04-06 *be approved by Council, with minor editorial changes (R. Dssouli, S.V. Hoa)*

Vote: Carried unanimously

<i>Motion</i>	<i>That the graduate curriculum changes/proposals set out in Document</i>
<i>2004-04-07</i>	<i>ECFC 2004-04-02B be approved by Council (R. Dssouli, S.V. Hoa)</i>

7. **Ratification of Faculty Representative on the Election Committee – Chair**
Motion That the election of Dr. S. Tahar as Faculty Representative on the Election
 2004-04-08 *Committee – Chair, for a 2 year term (until May 2006), be ratified by Council*
(M.O. Ahmad, M.K. Mehmet-Ali)

8. Ratification of Faculty Representative on the Election Committee – Alternate Members

Vote: Carried unanimously

Vote: Carried unanimously

Vote: Carried unanimously

11. Ratification of Faculty Representative on the Academic Planning Priorities
Motion *That the election of Dr. K. Khorasani as Faculty Representative on the*
2004-04-12 *Academic Planning Priorities for a 3 year term (until May 2007), be ratified*
by Council (H.B. Poorooshasb, G.H. Vatistas)
- Vote: Carried unanimously*
12. Ratification of Faculty Representative on the Code of Ethics Hearing Pool
Motion *That the election of Dr. C. Trueman as Faculty Representative on the Code*
2004-04-13 *of Ethics Hearing Pool for a 3 year term (until May 2007), be ratified by*
Council (M.D. Pugh, W.E. Lynch)
- Vote: Carried unanimously*
13. Ratification of Faculty Representative on the Senate Research Committee
Motion *That the election of Dr. M.O. Ahmad as Faculty Representative on the*
2004-04-14 *Senate Research Committee for a 3 year term (until May 2007), be ratified by*
Council (H.B. Poorooshasb, G.H. Vatistas)
- Vote: Carried unanimously*
14. Ratification of Faculty Representative on the Distinguished Professor
Emeritus Committee
Motion *That the election of Dr. A.R. Sebak as Faculty Representative on the*
2004-04-15 *Distinguished Professor Emeritus Committee for a 1 year term (until May*
2005), be ratified by Council (W.E. Lynch, M.O. Ahmad)
- Vote: Carried unanimously*
15. Ratification of Faculty Representative on the Council of the School of
Graduate Studies
Motion *That the election of Dr. M.R. Soleymani as Faculty Representative on the*
2004-04-16 *Council of the School of Graduate Studies for a 3 year term (until May 2007),*
be ratified by Council (H.B. Poorooshasb, Y.R. Shayan)
- Vote: Carried unanimously*

16. **Ratification of Faculty Representative on the Graduate Awards Committee**
Motion *That the election of Dr. W.E. Lynch as Faculty Representative on the*
2004-04-17 *Graduate Awards Committee for a 3 year term (until May 2007), be ratified*
by Council (M.D. Pugh, M.O. Ahmadi)

Vote: Carried unanimously

17. **Ratification of Faculty Representative on the Graduate Studies Committee - Chair**
Motion *That the election of Dr. Y.R. Shayan as Faculty Representative on the*
2004-04-18 *Graduate Studies Committee – Chair, for a 2 year term (until May 2006), be*
ratified by Council (W.E. Lynch, R. Dssouli)

Vote: Carried unanimously

18. **Ratification of Faculty Representative on the Council of the School of Graduate Studies Curriculum Committee**
Motion *That the election of Dr. M.R. Soleymani as Faculty Representative on*
2004-04-19 *the Council of the School of Graduate Studies Committee for a 2 year term*
(until May 2006), be ratified by Council (G.H. Vatistas, H.B. Poorooshasb)

Vote: Carried unanimously

19. **Ratification of Faculty Representative on the Visiting Lecturers Committee**
Motion *That the election of Dr. A. Ghrayeb as Faculty Representative on the Visiting*
2004-04-20 *Lecturers Committee for a 2 year term (until May 2006), be ratified by Council*
(M.K. Mehmet Ali, M.O. Ahamd)

Vote: Carried unanimously

20. **Other Business**

- I. The following corrections were made to the Agenda pertaining to Meeting 2004-04 (April 23, 2004):

- Item 5: **Undergraduate Curriculum Changes** should have read as follows:
- *Tabled Document (ECFC Doc. 2004-03-01) – to be distributed at meeting*
 - *New Document (ECFC Doc. 2004-04-01) – to be distributed at meeting*

➤ Item 17 on the Agenda should have read as follows:

Election of Faculty Representative on the Graduate Studies Committee
- Chair

II. The following correction was made to the Minutes of Meeting 2004-03
(March 19, 2004):

➤ Page 3, item 4, paragraph 3 should have read as follows:

Inherently, it was suggested that both ME and IE students take the ELEC 275 course (with the proviso that it be revised to include 6 weeks of Basic Circuits and 6 weeks of Power [power, generators, motors...etc]) in the Engineering Core along with Building, Civil and Software Engineering students.

21. **Adjournment**

The meeting was adjourned at 3:15 p.m. (M.D. Pugh, Y.R. Shayan)


Mary Di Pietrantonio
Secretary of Council